

## **MICHAEL D. DAVIS JR.**

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### **SUMMARY**

International Master of Business Administration and Master of Art graduate with 11 years of experience seeking a position within the Middle East. The position would ideally compliment my interests in business analysis, project management, entrepreneurship, sustainability, and information technology. Proven team player with expertise in business plan development, project management, entrepreneurship, market research, relationship building, and intercultural competence.

### **CORE COMPETENCIES**

#### **Intercultural Competence**

- As a conversational Mandarin Chinese speaker, I lived in Hangzhou, China for three months studying Chinese culture and language.
- As Quality Control Manager for Coe-Truman Technologies, Inc., I worked at the international European Congress of Radiology conference where I was responsible for providing computer technical and logistical support for 15,000 daily international attendees.
- As the President of the Association for International Management at the University of Denver Daniels College of Business, I lead a team of interested individuals providing opportunities for cultural growth within the Daniels and Denver business communities.

#### **Executive Communication and Cooperation**

- At the Center for Disabilities and Development (CDD), I was directly responsible for providing technical strategy, expertise, and communication for the Internet redesign projects. The strategic redesign incorporated a multitude of administrative influences and leaders, including the CDD parent body, the University of Iowa Hospitals and Clinics.
- As the owner of Triple Zero Technologies, LLC, a sole proprietorship, I am responsible for developing and implementing overall Internet and technology strategies for 5 clients. By leveraging my 14 years computer and Internet expertise, I deliver reasonable, achievable solutions to my clients.

#### **Effective Project Planning and Management**

- As the Chair of the Democratic Party of Denver Web Development Team, I am responsible for prioritizing project requests, planning each project, and managing a volunteer staff of 5 people. By prioritizing tasks with leadership, I continually deliver cost effective results for our organization.
- As Operations Manager at Coe-Truman Technologies, Inc., I reduced the number of over budget projects from 15 to 4 within one annual contract cycle by efficiently monitoring and adjusting project resources.

For my full CV, please visit: <http://www.triple-zero.net/resume.html>